

BROOMFLEET PARISH COUNCIL

Minutes of Meeting held on 21st May 2026 in the Village Hall, Broomfleet at 7.30 p.m.

Present: Messrs. J. L. Gibbons (Chair), J Hutchinson (Vice), L. Platts, R. Harper, A. Thompson
Mesdames. K. Hutchinson (Clerk), Ms E. Tomlinson & Mrs T. Griffiths

ANNUAL PARISH MEETING

Time allowed for Members of the Public to ask questions or make statements to the Parish Council on any matter(s) they may have a concern or interest in. There were no matters to discuss. The meeting then continued with the Parish Council meeting.

1. Apologies: None

2. Declaration of Pecuniary/Non-Pecuniary Interests:

The Members as Trustees of the Children's Playground and Playing Field/Recreation Ground declared a representative non-pecuniary interest only in this matter. There were no other interests to be declared.

3. Minutes:

The minutes of the meeting held on 13th May 2025 have been circulated so all could refresh, the minutes were approved and signed August meeting 2025.

4. Nominations for the position of Chair and Vice Chair:

Mr. J Gibbons stepped down as Chair and Mr. J Hutchinson stepped down as Vice.

For the position of Chair Mr. J. Gibbons nominated Mr. J Hutchinson this was seconded by Mr. R Harper, Mr A. Thompson, Mr L. Platts, E. Tomlinson & T. Griffiths, with all in agreement.

For the position of Vice Chair Mr. J Gibbons was nominated by Mr J. Hutchinson, seconded by Mr. L Platts, Mr A. Thompson, Mr R. Harper, Ms E. Tomlinson & Mrs T. Griffiths with all in agreement. The members agreed that these nominations should stand for the future Parish Council meetings.

5. Register of Interest

Forms were completed at the meeting, Clerk to send to ERYC.

6. Presentation of Annual Accounts:

The annual accounts for the year ended 31.03.26 having been checked by the Internal Auditor Mr. A Whitley.

Annual Governance statement, review effectiveness of internal control and prepare annual governance statement

A1) Consider any findings by the members. – Each question was addressed and discussed and reviewed. Internal control was deemed effective, and no risks found.

A2) Approve annual governance statement by resolution – All agreed that the Governance statement could be approved. Mr. J Hutchinson (Chair) signed and dated the Annual Return as did the RFO.

Annual Accounting statement

- B1) Consider the accounting statement as a whole. – Discussed and reviewed
B2) Approve the accounting statement by resolution – All agreed the statement was correct and could be approved
B3) Sign and date the accounting statement once approved. - Mr. J Hutchinson (Chair) signed and dated the Annual Return as did the RFO.

Total Income Community Account	£ 5476.91
<u>Total Income Business Money Account</u>	<u>£ 980.71</u>
<u>Total Expenditure</u>	<u>£ 3905.81</u>
Opening Balance for 2026-2027	£ 8322.81
VAT refund has been applied for	£ 129.45

Mr. Whitley the Parish Council Accountant has again waived his fee and asked that the donation go to charity. The members agreed to donate £70 to The Pancreatic Cancer Just giving fundraiser, Mr. Whitley will be informed of the decision.

7. Any Other Business:

Internal Audit form from 2024-2025 hasn't uploaded correctly onto website and no copy was taken, Clerk wanted it noting for the records as Internal Auditor doesn't have a copy either. It was seen and noted by all at last years AGM.

8. Close of Annual Meeting:

The meeting closed at 8.00 p.m.

Chair:

Date: