

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the accounts headed “Year ending 31 March 2026” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 2026

Prepared by (Name and Role):

Date:

		£	£
<b>Balance per bank statements as at 31/3/2026:</b>			
	Community Account	7,342.1	
	Business Money	980.7	
[add more accounts if necessary]	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
			8,322.8
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/2026 <b>(enter these as negative numbers)</b>			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/2026			
			-
<b>Net balances as at 31/3/2026 (Box 8)</b>			<b><u>8,322.8</u></b>